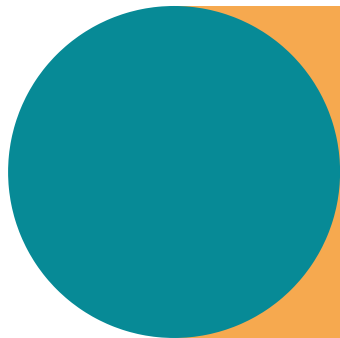




Grow Civic In-kind Support Programme

October 2021 - March 2023



This project is funded by the European Union. The content of this document is the sole responsibility of B&S Europe led consortium and does not necessarily reflect the views of the European Union.

Objectives

1

Mainstream rights-based actions and actors, promote and enhance democracy and human rights

2

Strengthen CSOs' capacities, support the creation of new initiatives or organisations for rights-based action

3

Foster and strengthen multi-communal collaboration, support mono or multi-communal thematic or cross thematic coalitions

4

Foster and strengthen networking and partnership with CSOs in the EU Member States or the IPA region

Grow Civic supports actions that are:

1. public benefit

2. designed with a rights-based approach

AND/OR

implemented by rights-based CSOs

Who can request support?



- 1 Activists legally residing in Cyprus
- 2 Registered or unregistered civil society networks, platforms, citizen's initiatives
- 3 Registered associations, foundations and not-for-profit companies
- 4 Labour unions, local cooperatives, professional organisations or unions, university centers ONLY in partnership with registered or unregistered public benefit CSO
- 5 Registered or unregistered CSOs from the Republic of Cyprus ONLY in partnership with public benefit CSOs from the northern part of Cyprus
- 6 Activists from the Republic of Cyprus ONLY in partnership with an activist or a registered/unregistered public benefit CSO from the northern part of Cyprus

What kind of activities can be supported?



- Meetings, trainings, conferences, seminars, study visits, etc.
- Advocacy activities (e.g. lobbying, campaigns)
- Research, reports, publications
- Creation of platforms and/or practices on rights-based issues/agendas (e.g. mainstreaming gender, ecology, accessibility, inclusion of youth or other disadvantaged groups)
- Actions to enhance mutual learning and experience sharing
- Communication activities and materials (e.g. websites, social media channels, films, brochures)
- Activities to enhance internal communication processes

Support Categories - A

Category A – Standard Requests

Who is eligible?	Types of Actions for RfS	Process	Maximum Implementation duration	Maximum in kind budget
CSOs and activists legally residing in the northern part of Cyprus or multi-communal CSO working for public good/benefit	Any type of actions in line with Grow Civic objectives and main requirements	Open call for programme duration.	16 months	3,000 EUR and pool of expert support up to 8 days

Support Categories - B

Category B – Collaboration and Coalition Building Requests

Who is eligible?	Types of Actions for RfS	Process	Maximum Implementation duration	Maximum in kind budget
CSOs and activists legally residing in Cyprus - CSOs or activists in the RoC with partners from the northern part of Cyprus	Multi-communal or mono-communal partnership and/or thematic or cross-thematic coalition building actions	Open call for programme duration.	12 months	4,000 EUR and pool of expert support up to 8 days

Support Categories - C

Category C – Scaling-up Requests

Who is eligible?	Types of Actions for RfS	Process	Maximum Implementation duration	Maximum in kind budget
CSOs with existing capacity (e.g., implemented EU grants or at least one Grow Civic supported action)	Any type of actions in line with Grow Civic objectives and main requirements	Open	12 months	5,000 EUR and pool of expert support up to 8 days

Support Categories - D

Category D – EU Level Partnerships

Who is eligible?	Types of Actions for RfS	Process	Maximum Implementation duration	Maximum in kind budget
CSOs legally residing in Cyprus - CSOs in the RoC with partners from the northern part of Cyprus	Partnership building or exchange visits to/from EU MS or EU IPA countries	Open	16 months	10,000 EUR and pool of expert support up to 5 days

Support Categories - E

Category E – Local Actions Support

Who is eligible?	Types of Actions for RfS	Process	Maximum Implementation duration	Maximum in kind budget
Local -grassroots CSOs or activists - based on thematic and regional call for requests	Any type of actions or activities in line with Grow Civic objectives and main requirements	CfPs every 6 months	4 months	1,000 EUR and pool expert support up to 5 days

Grow Civic Pool of Experts



- Civic Space developed a Pool of Experts who will be mobilised once and if your action requires their diverse qualifications and experience
- You can input the topic and duration of the expertise while filling your request form via the MIS
- Once your action is approved, Civic Space team will match you with a relevant expert. If the required expertise does not exist in the pool of experts, you might propose an expert of your choice, who must then be approved by the EU.
- Experts can be trainers, consultants, facilitators, researchers etc., on thematic or capacity-building topics.
- The number of expert days cannot exceed the amount identified for each support category.



Limitations

Request owners can request support and be supported more than once under 5 categories.

Maximum support amount for activists is 7,000 EUR and for CSOs 15,000 EUR

A second support cannot be provided to request owners if they have an ongoing action supported by Grow Civic



Ineligible Costs

- 1 Actions/costs concerned with profit making or commercial activities
- 2 Scholarships or salaries of staff
- 3 Actions already funded by the EU or another donor, co-financing of EU funded projects or actions that are an exact duplicate of another EU funded project
- 4 Debts and debt service charges
- 5 Costs incurred for activities implemented before the approval of the request for support
- 6 Equipment purchases
- 7 Costs for office rental or purchase, office utilities/works, infrastructure, renovation/refurbishment of buildings

Guides and Documents

REQUEST FOR SUPPORT PACKAGE

- Request for Support Guidelines
- Request for Support Form
- *Annexes: Regions, Thematic fields, budget items*
- Eligibility and Compliance Checklist

IMPLEMENTATION PACKAGE

- Implementation Guideline
- *Annexes: 19 supporting and guidance documents*

USEFUL DOCUMENTS

- Help Desk Guideline
- Frequently Asked Questions
- Key Concepts
- MIS Usage Guide

Grow Civic MIS

- 1 Grow Civic requests are made via the MIS at mis.civicspace.eu
- 2 You first need to create a user account
- 3 Then you click on new request to input your request information
Civic Space team will make an eligibility check and notify you if your request is found eligible, ineligible or returned back to you for improvements
- 4 You will be able to edit your request information in the MIS and re-submit it within 15 days
- 5 For approved actions, the implementation will also be via the MIS

Help Desk

You can make use of our Help Desk at

- pre-request
- **request**
- **implementation**

stages.

Phone:

+90 392 227 6505

Grow Civic Online System

(MIS):

mis.civicspace.eu

E-mail:

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info@civicspace.eu

GROW CIVIC



THANK YOU

www.civicspace.eu

CREATE
YOUR OWN
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