



GROW CIVIC
CREATE YOUR OWN MAGIC

REQUEST FORM ACTIVISTS



Funded by the
European Union



Activist

- From the northern part of Cyprus
- From the Republic of Cyprus

Name surname:

Age

Gender

- Female
- Male
- Non-binary
- Don't want to respond

Region

- Famagusta
- Kyrenia
- Larnaca
- Lefka / Lefke
- Limassol
- Morphou
- Nicosia
- Paphos
- Trikomo / iskele

Mobile no

Land line (if available)

E-mail

Partner information (if applicable)

Activist

- From the northern part of Cyprus
- From the Republic of Cyprus

Name surname:

Age

Gender

- Female
- Male
- Non-binary
- Don't want to respond

Region:

- Famagusta
- Kyrenia
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- Limassol
- Morphou
- Nicosia
- Paphos
- Trikomo

Mobile no**Land line (if available)****E-mail**

Questionnaire for support request

1. **Name of action**
2. **Briefly summarize the action with its aims and activities** (max. 300 words)
3. **Duration of action** (should be between 4 to 10 months)
4. **Place(s) of action implementation** (you can pick more than one)

Cyprus, Austria, Belgium, Bulgaria, Croatia, Czech Republic, Denmark, Estonia, Finland, France, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Lichtenstein, Lithuania, Luxembourg, Malta, Netherlands, Norway, Poland, Portugal, Romania, Slovakia, Slovenia, Sweden, Albania, Bosnia and Herzegovina, Kosovo, Montenegro, North Macedonia, Serbia, Turkey

If in Cyprus, please select the regions in which the action will be implemented? (You can pick more than one)

- Famagusta
- Kyrenia
- Larnaca
- Lefka / Lefke
- Limassol
- Morphou
- Nicosia
- Paphos
- Trikomo

5. **Thematic field(s) of the action?** (Maximum 2)

<input type="radio"/> Animal rights	<input type="radio"/> Human rights
<input type="radio"/> Arts	<input type="radio"/> LGBTI+ rights
<input type="radio"/> Children's rights	<input type="radio"/> Media freedom
<input type="radio"/> Civil society enabling environment	<input type="radio"/> Nature, environment, ecology
<input type="radio"/> Culture and cultural heritage	<input type="radio"/> Participatory and good governance
<input type="radio"/> Democratic rights	<input type="radio"/> Peace and reconciliation
<input type="radio"/> Disability and accessibility rights	<input type="radio"/> Poverty reduction
<input type="radio"/> Diversity and inclusion	<input type="radio"/> Refugee and migrant rights

<input type="radio"/> Economic and social rights	<input type="radio"/> Right to the city
<input type="radio"/> Education	<input type="radio"/> Rural development
<input type="radio"/> Elderly rights	<input type="radio"/> Sports
<input type="radio"/> Fight against human trafficking	<input type="radio"/> Youth
<input type="radio"/> Gender equality and women's rights	<input type="radio"/> Other (please elaborate)
<input type="radio"/> Health	

6. **To which of the Grow Civic objectives is your action most closely related?** (Select up to two that are most relevant)

- Creation of new rights-based initiatives/organizations or enhancing the rights-based capacities of existing initiatives/organizations.
- Creation of new thematic mono-communal or multi-communal thematic or cross-thematic coalitions or building the rights-based capacities of existing coalitions.
- Protection and promotion of democracy, fundamental human rights, EU values and principles.
- Increasing outreach, visibility and multiplier effects of rights-based initiatives/organizations and actions.
- Fostering multi-communal and/or multi-regional dialogue and collaboration.
- Strengthening organizational capacities for enhanced and sustainable rights-based action.
- Fostering and enhancing dialogue and collaboration with CSOs in EU Member States, EEA countries and/or the Instrument for Pre-Accession Assistance (IPA) region.

7. **What is the problem or need you identified? Please elaborate how you identified it, its reasons, implications and effects, based on as much data and information.**

8. **Who are the individuals, groups, or institutions (rights holders) affected by this problem or the need you identified? How will your action improve their situation?**

9. **Please explain your proposed solution to resolve this problem or address this need. How will the actions you are suggesting resolve the problem or address the need, and in what manner will the proposed activities be beneficial?**

10. **Who are the institutions, decision-makers, organisations, groups, etc. (duty bearers) who have responsibilities to address and solve the problem or need you identified and why? Ideally, what are the roles and responsibilities they should be fulfilling?**

- 11. What will be your short- or long-term advocacy strategy towards these duty bearers to ensure that they fulfil their responsibilities to resolve the problem or address the need?**
- 12. When your action is completed, what will be the concrete change you will make regarding the problem or the need you identified?**
- 13. Are there other CSOs, activists or projects focusing on the problem or need that you will tackle in your action? If yes, can you explain how you would build synergies with them?**
- 14. What kind of measures will you be taking to enhance the sustainability of the change you would achieve through this action?**
- 15. Could you provide brief information about yourself and your activism? What you have been doing as an activist; some examples of your activist work/projects? If you have a partner, please also provide brief information about your partner's experience and activism.**
- 16. If you have partner(s): What are the roles, responsibilities, and contributions of each partner in implementing the action?**
- 17. Could you provide a concise explanation of how your action will contribute to and align with the intersectional priorities of Grow Civic, and in which way?**
- Inclusion of disadvantaged groups and/or organisations and individuals from rural areas
 - Gender equality
 - Protection of nature, environment, and ecology
 - Ensuring youth participation
 - Ensuring accessibility: addressing the needs of individuals and groups dealing with different types of disabilities
 - Ensuring diversity and inclusivity
- 18. Which activities will you be implementing to achieve the change you want? Please list each activity with all relevant information. If you will be using expert support in addition to the budgetary support, please indicate the type of expertise and indicative number of days you will need for each activity.**

Activity 1 (information required for each activity)

Name of activity	
Explanation of the activity	
Starting date of activity	-Month and year-
Ending date of activity	-Month and year-
Country/ies of activity	Cyprus, Austria, Belgium, Bulgaria, Croatia, Czech Republic, Denmark, Estonia, Finland, France, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Lichtenstein, Lithuania, Luxembourg, Malta, Netherlands, Norway, Poland, Portugal, Romania, Slovakia, Slovenia, Sweden, Albania, Bosnia and Herzegovina, Kosovo, Montenegro, North Macedonia, Serbia, Turkey
Region(s) of activity (if in Cyprus)	<input type="radio"/> Famagusta <input type="radio"/> Kyrenia <input type="radio"/> Larnaca <input type="radio"/> Lefka / Lefke <input type="radio"/> Limassol <input type="radio"/> Morphou <input type="radio"/> Nicosia <input type="radio"/> Paphos <input type="radio"/> Trikomo
Target group(s) of activity (with indicative numbers for each target group)	

19. Budget

Please select the relevant budget items provided in Annex 1.

Budget Item (please select from the list in annex 1)	Explanation	Unit	# of units	Cost of unit (EUR)	Total (EUR)
Activity 1:					
<i>e.g. Printing</i>	<i>A leaflet summarizing the findings of the research will be printed – approximately 4 pages</i>	<i>Per copy</i>	<i>500</i>	<i>0.50</i>	<i>250</i>

Activity 2:					

20. Expert Support: (if required)

For which activity/ies you will be needing expert's support?	
Type of support you will need	<ul style="list-style-type: none"> ○ Consultancy / training expertise on thematic topics (e.g., human rights, health, youth participation, gender equality, environment protection) ○ Consultancy / training on capacity building topics (e.g., organisational management, advocacy, fundraising, strategic planning, working with volunteers) ○ Formal education ○ Communication ○ Legal issues ○ Meeting / event facilitation ○ Research and/or analysis ○ Mentoring and coaching ○ Information technology
Brief explanation of the support you will need from the expert	
Approximate number of expert days you will need (maximum 8 days)	

Annex 1 – Eligible Budget Items

Costs for travel and transportation:

- ✓ Travel and transportation expenses
- ✓ Per diems, subsistence allowances, accommodation costs
- ✓ Visa and passport costs

Costs for the organisation of or participation to events:

- ✓ Rental fees for venues
- ✓ Catering costs
- ✓ Fees for participation in events (e.g., conferences, workshops, panels) and membership fees to networks
- ✓ Association/platform/network establishment costs
- ✓ Translation and interpretation services
- ✓ Special requirements (e.g., ambulance, childcare, PCR tests)
- ✓ Stationary costs and other material costs
- ✓ Equipment and furniture rentals
- ✓ Costs for exhibitions, stands
- ✓ Costs for photography
- ✓ Communication costs (mobile phone credits) required for event organisation

Costs for video production and post-production:

- ✓ Film, documentary, video shooting (e.g., montage, formatting, editing, mounting), radio programs, podcasts
- ✓ Translation and interpretation services
- ✓ Advertisement costs

Design, production or printing of visibility/communication/promotional materials (e.g., books, reports, brochures, posters, reports, flyers, roll-ups, pennants, pens, website)

- ✓ Design costs
- ✓ Printing costs
- ✓ Dissemination costs
- ✓ Translation services
- ✓ Advertisement costs
- ✓ Website costs (e.g., database, design, hosting)
- ✓ Purchasing and subscription fees of digital tools required for the action
- ✓ Design and management of digital and social media tools
- ✓ Studies, research, evaluation services



THANK YOU!



This publication has been produced within the context of the Civic Space project. This project is funded by the European Union and implemented by a consortium led by GOPA PACE. The Contents of this publication are the sole responsibility of GOPA PACE led consortium and do not necessarily reflect the views of the European Union